



Third Party Work Agreement
Requesting Third Party Services on Behalf of F&I Admin



Reynolds Dealer Information

Dealer Name: _____

Address: _____ Dealer Contact: _____

City: _____ State _____ Zip: _____ Contact Number: _____

TPA Code: _____ Contact Email: _____

Lightspeed CMF Number: _____

Dealer Number: _____ (Dealer Number is found at the top of the Dealer Portal screen)

Dealer Instructions

F&I Administration Solutions (F&I Admin), LLC, provides DMS integration within the Dealer Access Portal (DAP). During the rating and contracting process, basic deal data (vehicle make/model/year, customer name, etc.) are requested from the DMS. These requests are made in a read-only, unidirectional manner.

To activate DMS integration, please complete this form and fax or email it to your Administrator and/or Agent. Once integration is complete, the Administrator and/or Agent will contact your dealership to inform you the service is available.

Access Right Agreement

The undersigned (the "User") acknowledges and agrees that by executing this Third Party Work Agreement it has read and agrees to the terms and conditions contained in the Access Right Agreement, which is located at: <http://DMSagreement.fiadmin.com>.

The undersigned further acknowledges and agrees that the terms of said Access Right Agreement are fully incorporated into this Agreement by reference, are included in this Third Party Work Agreement, and are binding on the parties hereto.

Authorized Dealer Signature

Effective Date

Printed Name and Title

Email Address